

Adroddiad i: Pwyllgor Archwilio Cymunedau

Dyddiad y Cyfarfod: 1 Mawrth 2012

Awdur yr Adroddiad: Cydgysylltydd Archwilio

Teitl: Rhaglen Waith Archwilio

1. Beth yw testun yr adroddiad?

Mae'r adroddiad hwn yn cyflwyno blaen-raglen waith ddrafft y Pwyllgor Archwilio Cymunedau er ystyriaeth yr aelodau

2. Beth yw'r rheswm dros wneud yr adroddiad hwn?

I ofyn i'r Pwyllgor adolygu a chytuno ar ei raglen waith i'r dyfodol, ac i roi'r wybodaeth ddiweddaraf i aelodau ar faterion perthnasol.

3. Beth yw'r argymhellion?

Bod y Pwyllgor yn ystyried y wybodaeth a ddarparwyd ac yn cymeradwyo, adolygu neu addasu ei raglen waith i'r dyfodol fel ag sy'n briodol.

4. Manylion yr adroddiad.

4.1 Mae Cyfansoddiad Cyngor Sir Ddinbych yn nodi bod yn rhaid i bwyllgorau archwilio baratoi a chadw llygad ar raglen o'u gwaith i'r dyfodol. Trwy adolygu a blaenoriaethu materion, mae aelodau'n gallu sicrhau bod y rhaglen waith yn esgor ar agenda sy'n cael ei arwain gan aelodau.

4.2 Gofynnir felly i'r Pwyllgor ystyried ei raglen waith ddrafft ar gyfer cyfarfodydd i'r dyfodol, fel y manylir yn atodiad 1, a'i chymeradwyo, ei hadolygu neu ei haddasu fel ag sy'n briodol gan roi ystyriaeth:

- i faterion a godwyd gan aelodau'r Pwyllgor
- i faterion a gyfeiriwyd at y Pwyllgor gan y Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio
- ei pherthnasedd i flaenoriaethau'r Pwyllgor/Cyngor/cymuned
- i Gynllun Corfforaethol y Cyngor ac Adroddiad Blynyddol y Cyfarwyddwr Gwasanaethau Cymdeithasol
- i lwyth gwaith cyfarfodydd
- i amseroldeb
- i ddeilliannau
- i faterion a gwybodaeth allweddol i'w cynnwys mewn adroddiadau

- i'r broses o drefnu testunau yn ymwneud ag addysg sy'n gofyn am bresenoldeb yr aelodau addysg statudol a gyfetholwyd
 - i swyddogion a/neu aelodau Cabinet y dylid eu gwahodd (ar ôl ystyried os yw eu presenoldeb yn hanfodol neu a fyddai eu presenoldeb yn ychwanegu gwerth)
 - i gwestiynau i'w rhoi gerbron swyddogion/aelodau Cabinet
- 4.3 Wrth ystyried eitemau i'r dyfodol i'w cynnwys yn y blaen-raglen waith, gall fod yn ddefnyddiol i aelodau ystyried y cwestiynau canlynol wrth benderfynu os yw testun yn addas i'w gynnwys yn y rhaglen waith:
- beth yw'r mater?
 - pwy yw'r rhanddeiliaid?
 - beth sydd dan sylw mewn manau eraill?
 - beth sy'n rhaid i archwilio ei wybod? a
 - pwy all gynorthwyo?
- 4.4 Fel y nodwyd ym mharagraff 4.1 uchod, mae Cyfansoddiad Cyngor Sir Ddinbych yn nodi bod yn rhaid i bwyllgorau archwilio baratoi a chadw llygad ar raglen o'u gwaith i'r dyfodol. I gynorthwyo gyda'r broses o flaenoriaethu adroddiadau, os yw swyddogion o'r farn bod testun yn haeddu amser trafodaeth ar agenda busnes y Pwyllgor, yna mae'n rhaid iddynt ofyn yn ffurfiol i'r Pwyllgor ystyried derbyn adroddiad ar y testun hwnnw. Gwneir hyn trwy gyflwyno 'ffurflen gynnig' sy'n nodi pwrpas, pwysigrwydd a deilliannau posibl y testunau gaiff eu cynnig. Ni dderbyniwyd unrhyw ffurflenni o'r fath i'w hystyried yn y cyfarfod hwn.
- 4.5 Pwyllgor nesaf y Pwyllgor ar 12 Ebrill yw'r un olaf sydd wedi'i drefnu i'r flwyddyn fiwnisipal hon, a'r olaf i dymor y Cyngor hwn. Ar hyn o bryd, rhestrwyd tair eitem fusnes i'w trafod yn y cyfarfod hwnnw. Gofynnir i'r Pwyllgor ystyried a oes yna unrhyw feysydd neu destunau a allai elwa o gael eu harchwilio cyn diwedd y flwyddyn fiwnisipal a diwedd tymor y Cyngor cyfredol.
- 4.6 Bydd Aelodau yn gweld o'r rhaglen ddrafft sydd ynghlwm bod nifer o eitemau a restrir o dan 'Materion i'r Dyfodol' y mae gofyn i'r Pwyllgor nodi pwrpas yr adroddiadau a'r deilliannau dymunol i'w cyflawni o archwilio'r testunau hyn. Clustnodwyd y testunau/meysydd hyn mewn sesiwn hyfforddi a gynhaliwyd i aelodau'r Pwyllgor cyn cyfarfod cyntaf y Pwyllgor. I alluogi swyddogion i ddechrau paratoi'r adroddiadau sydd i'w cyflwyno yng nghyfarfodydd y dyfodol, gofynnir i'r Pwyllgor nodi pam ei fod yn dymuno derbyn adroddiadau ar y testunau hyn a beth y mae'n disgwyl ei gyflawni o'u harchwilio. Dylai'r pum cwestiwn a restrir ym mharagraff 4.3 gynorthwyo aelodau yn y dasg hon.
- 4.7 Blaen-raglen Waith y Cabinet
Mae copi o flaen-raglen waith y Cabinet ynghlwm fel Atodiad 3. Mae'n bosibl y bydd y Pwyllgor yn cael y ddogfen hon yn ddefnyddiol wrth ystyried pa eitemau i'w cynnwys ar ei raglen waith i'r dyfodol.

- 4.8 **Cynnydd a Wnaed gyda Phenderfyniadau'r Pwyllgor**
Mae tabl yn crynhoi penderfyniadau diweddar y Pwyllgor ac yn hysbysu aelodau o'r cynnydd a wnaed o ran eu gweithredu ynghlwm fel Atodiad 3 i'r adroddiad hwn.

5. **Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio**

- 5.1 Yn ôl y trefniadau newydd, mae'r Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio (SCVCG) wedi derbyn rôl pwyllgor cydgysylltu Yn unol â chais y Pwyllgor hwn, fe ystyriodd yr SCVCG yn ei gyfarfod ar 16 Chwefror pa Bwyllgor a fyddai'r Pwyllgor mwyaf priodol i archwilio'r Strategaeth i Orllewin Rhyl. Yn dilyn trafodaeth o'r cais hwn, daeth y Grŵp i'r casgliad bod y Strategaeth yn syrthio o fewn cylch gwaith y Pwyllgor Archwilio Cymunedau.
- 5.2 Felly gofynnir i'r Pwyllgor ystyried cynnwys yr eitem hon yn ei flaenraglen waith a hefyd i benderfynu pa agweddau y mae'n dymuno eu harchwilio a'i amcanion wrth eu harchwilio. Bydd y cwestiynau a restrir ym mharagraff 4.3 yn cynorthwyo'r Pwyllgor yn y dasg hon.

6. **Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Bydd archwilio effeithiol yn cynorthwyo'r Cyngor i wireddu ei flaenoriaethau corfforaethol yn unol ag anghenion cymunedol a dyheadau preswylwyr. Bydd datblygu ac adolygu rhaglen waith gydlynol yn barhaus yn cynorthwyo'r Cyngor wrth fonitro ac adolygu materion polisi.

7. **Beth fydd yn ei gostio a sut fydd yn effeithio ar wasanaethau eraill?**

Mae'n bosibl y bydd angen i wasanaethau ddyrannu amser swyddog i gynorthwyo'r Pwyllgor gyda'r gweithgareddau a nodwyd yn y blaenraglen waith, a gydag unrhyw weithredoedd all godi yn dilyn ystyriaethau o'r eitemau hynny.

8. **Pa ymgynghoriadau a gynhaliwyd?**

Nid oedd angen dim i'r adroddiad hwn. Fodd bynnag, mae'r adroddiad ei hunan a'r gwaith o ystyried y blaenraglen waith yn cynrychioli proses ymgynghori gyda'r Pwyllgor mewn perthynas â'i raglen gwaith i'r dyfodol.

9. **Beth yw'r risgiau, ac oes yna unrhyw beth y gallwn ei wneud i'w lleihau?**

Ni chafodd unrhyw risgiau eu hadnabod mewn perthynas ag ystyried blaenraglen waith y Pwyllgor. Fodd bynnag, wrth adolygu ei flaen-

raglen waith yn rheolaidd, gall y Pwyllgor sicrhau bod meysydd risg yn cael eu hystyried wrth iddynt gael eu hadnabod, a bod argymhellion yn cael eu cynnig gyda golwg ar ymdrin â'r risgiau hynny.

10. Pŵer i wneud y penderfyniad

Mae Erthygl 6.3.7 o Gyfansoddiad y Cyngor yn nodi bod yn rhaid i bwyllgorau archwilio'r Cyngor baratoi a chadw llygad ar raglen o'u gwaith i'r dyfodol.

Swyddog Cyswllt:

Cydgysylltydd Archwilio, Rhif Ffôn: (01824) 712554

Ebost: dcc_admin@denbighshire.gov.uk

Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting		Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
12 April	1	'Closer to the Community' – Community Engagement Strategy	Presentation of the agreed Community Engagement Strategy and consideration of the action plan for its delivery	Monitoring the implementation of the strategy which will improve communication between the Council, stakeholders and the community should ensure the Authority delivers high quality services which residents desire	David Davies	September 2011
	2	Getting Closer to the Community – Action Plan	Monitor progress in implementing and achieving the actions set out in the action plan	Identification of slippages against the action plan or other actions which may need to be included in the action plan, will assist the Council to come closer to its communities	Hywyn Williams	October 2011
	3	Common Access Route to Housing [Communities initially, could eventually be Partnerships]	To present the findings of the feasibility study into the provision of a common access route to housing	Development of a common mechanism for accessing affordable housing, and allocation policies and procedures for a number of local authorities and Registered Social Landlords who work closely with the authorities	Simon Kaye	December 10 (rescheduled September 2011)
	4.					
24 May (provisionally)	1	Estyn Adult Community Education Inspection [Education]	To consider the findings of the Estyn Inspection of Adult Community Education Inspection	Monitoring the implementation of actions identified to address the regulator's recommendations and to improve outcomes for adult learners in the county	Julian Molloy	December 2011

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Meeting		Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
July (date to be confirmed) Potential Special Joint Meeting with Partnerships Scrutiny Committee	1	NHS Service Reviews	To consider the proposals for the reconfiguration of the delivery of NHS Services in North Wales	Evaluation of the impact of the reviews on the residents of Denbighshire will assist the Council to commence its planning for future public service health and care provision in the county and identify future budgetary pressures	Sally Ellis/BCU	By SCVCG November 2011 (rescheduled January 2012)
July	1	Management of allocation of Section 106 Commuted Sums for open space provision and Community Infrastructure Levy(CIL)	To monitor the effectiveness of the management arrangements and funds received and committed (report to include the time limits applicable to each commuted sum)	Effective management of the commuted sums and CIL schemes will assist with the Council to deliver the regeneration priority and to bring the Council closer to the community	Graham Boase/Angela Loftus	July 2011
	2	Control of Caravan Sites	To present the proposed standard conditions and procedures developed by the Working Group for the purpose of controlling and monitoring caravan sites in both Denbighshire and Conwy as well as the feedback received at the Operators' Seminar	The development of a robust and collaborative approach to ensure that tourist sites contribute to the local economy and the delivery of the regeneration corporate priority	Graham Boase/Neil Jones (CCBC)	July 2011
	3	Allocation of Additional Resources to SEN in Primary Schools [Education]	To monitor the progress in developing a revised funding formula for one to one SEN support in primary schools	Effective targeting of financial SEN resources for primary schools to support and improve outcomes for individual pupils	Karen Evans/Carly Wilson	December 2011
	4	Day Services provision for Older People in the north of	Presentation of proposals to change service provision to	Development of effective and efficient services which meet	Helena Thomas/Phil	September 2011

Communities Scrutiny Committee Forward Work Plan

Meeting	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	the county [Lead Member to attend]	vulnerable client group	service users/residents' needs and align to new methods of service delivery	Gilroy	(rescheduled from January)

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Challenging Behaviour and its impact on Council services [could possibly be an issue for Partnerships as joint working with BCU involved] <i>(Committee to discuss whether this topic should be referred to the Partnerships Scrutiny Committee)</i> [education]	An analysis of the impact of children's challenging behaviour on the Council's education and social services' functions	Identification of measures, or other Council services, which may assist education and social services to address challenging behaviour and ease budget and resource pressures in the long-term	Leighton Rees/Karen I Evans	March 11
<i>The Quality and Provision of Community Facilities</i>	<i>The Committee to scope the purpose and expected outcomes</i>		<i>Hywyn Williams/Jamie Groves/Diane Hesketh</i>	<i>May 2011</i>
<i>Rural Transport</i>	<i>The Committee to scope the purpose and expected outcomes</i>		<i>Peter Daniels</i>	<i>May 2011</i>
<i>Rural Community Sustainability</i>	<i>The Committee to scope the purpose and expected outcomes</i>		<i>Hywyn Williams/Jamie Groves/Diane Hesketh?</i>	<i>May 2011</i>
<i>Access to the Countryside</i>	<i>The Committee to scope the purpose and expected outcomes</i>		<i>Mark Dixon/Huw Rees</i>	<i>May 2011</i>

Communities Scrutiny Committee Forward Work Plan

<i>Waste Management Provision</i>	<i>The Committee to scope the purpose and expected outcomes</i>		<i>Steve Parker/Ken Thompson</i>	<i>May 2011</i>
<i>Transfer of Services to Town Councils</i>	<i>The Committee to scope the purpose and expected outcomes</i>		<i>Hywyn Williams/Helen Burkhalter/Paul Mead</i>	<i>May 2011</i>
<i>The effectiveness of CCTV</i>	<i>The Committee to scope the purpose and expected outcomes</i>		<i>Graham Boase</i>	<i>May 2011</i>
<i>Wind Farms</i>	<i>The Committee to scope the purpose and expected outcomes</i>		<i>Graham Boase/Paul Mead</i>	<i>May 2011</i>
<i>Review of Heritage and Arts Assets (post May 2012)</i>	<i>The Committee to scope the purpose and expected outcomes following receipt of information report (see section below on information reports)</i>		<i>Steve Parker</i>	<i>May 2011</i>
Flood Risk Areas within Denbighshire (autumn 2012)	Information on all areas within the County which are at risk from any type of flooding incidents and the plans in place to address the identified risks	Assurances that action has been taken or plans are in place to mitigate the risk of flooding to the identified communities and development of robust contingency plans	Wayne Hope	June 2011
Disposal of Council Buildings, Property and Land	Consideration of the Council's asset management/disposal strategy and the procedures/guidelines in place for disposing of Council assets	Assurances that due consideration is given to alternative uses, including community use, in all asset disposals, and that all asset disposal transactions are open/transparent and are undertaken in the taxpayers' interest	Paul McGrady/Chris Davies	January 2012
Strategy for West Rhyl				SCVCG February 2012

Communities Scrutiny Committee Forward Work Plan

For future years

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Information Report (for circulation in 2012) [education]	Impact of cessation of free school transport for pupils living within Wrexham County Borough Council who attend Ysgol Dinas Bran, Llangollen	To outline the impact of Wrexham County Borough Council's decision to withdraw free school transport to pupils from the County attending Ysgol Dinas Bran, Llangollen on the number of pupils attending the school, future projected pupil numbers, its future viability and the consequential implications for the community in and around Llangollen	Jackie Walley/Karen Evans	June 2011 (rescheduled July 11 and Oct 11)
Information [February 2012}	Heritage and Arts Assets	To outline the heritage and arts assets owned/operated by the Council, their annual running costs, profits/losses, how they are funded and the level of community use made of the assets if applicable	Steve Parker/Paul McGrady	December 2011
Information (June 2012)	Review of Licensing Procedures	Progress report on the implementation of the proposals, as agreed by the Committee in July 2011, to strengthen the Council's licensing procedures	Graham Boase/Wyn Jones (CCBC)	July 2011 rescheduled September 2011 and February 2012

21/02/2012

Communities Scrutiny Committee Forward Work Plan

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
12 April	30 March	<i>24 May (provisional)</i>	10 May		

Communities Scrutiny Work Programme.doc

CABINET: FORWARD WORK PROGRAMME

20 MARCH 2012	
Finance Report 2011 -2012	Councillor J Thompson Hill P McGrady
Corwen Town Plan	Councillor D A J Thomas M Dixon
Llangollen Town Plan	Councillor D A J Thomas M Dixon
Monitoring Performance Against the Corporate Plan	Councillor H H Evans T Ward
Scala Cinema & Arts Centre, Prestatyn	Cllr P.A. Dobb / P McGrady
Prestatyn Town Plan	Councillor D A J Thomas M Dixon
Regional Collaboration on Economic Regeneration Purpose: Approval for the governance arrangements for priority collaborative activities	Councillor David Thomas / Mark Dixon
Regional Collaborative Committees. Purpose: Formal consideration of participation in shadow and finalised Regional Collaborative Committee (RCC) for the Supporting People Programme. Awareness of financial implications of Supporting People programme changes.	Cllr P A Dobb / Sally Ellis / Jenny Elliot
Supporting People Strategy Update and Operational Plan 2012 – 13	Councillor P A Dobb Gary Major
Tender Exemption – Seashells Supported Housing Contract	Gary Major / Cllrs P A Dobb & J Thompson Hill
Approval for NEWTRA Partnership Agreement	Bethan Jones
The Honey Club Site, Rhyl – Developer Interest	Cllr P.J. Marfleet /Chris Davies
Recommendations from Scrutiny Committees	Scrutiny Coordinator
24 APRIL 2012	
Finance Report 2011 -2012	Councillor J Thompson Hill P McGrady
ABBA Floating Support Project – Contract Award	Gary Major / Cllr P A Dobb
Mental Health Homeless Supported Housing – Contract Award	Gary Major / Cllr P A Dobb
The Proposed Denbighshire Community Endowment Fund. Purpose: To receive Cabinet approval for a new approach to deal with the dormant trust funds.	Councillor H H Evans / Hywyn Williams
Recommendations from Scrutiny Committees	Scrutiny Coordinator

FUTURE ISSUES

JUNE 2012	
Regional CCTV	Councillor Sharon Frobisher / Graham Boase
DECEMBER 2012	
Welsh Housing Quality Standards	Councillor David Thomas / Peter McHugh

Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
8 December 2011	6. Denbighshire Adult Community Education Estyn Inspection	<p>RESOLVED – that the Committee:-</p> <p>(a) note and understands the priorities and organisation of adult community education in Denbighshire and the partnership with Conwy Council as identified in the report;</p> <p>(b) subject to the inclusion of sufficient information on the availability of potential funding streams for adult education in rural areas in the document , endorses the Self Assessment Report developed jointly with partners and the Quality Improvement Plan;</p> <p>(c) is of the view that the 15% statistic of overall teaching across the partnership being adequate was not acceptable, and therefore should be addressed; and</p> <p>(ch) receives a report summarising the outcome of the Estyn Inspection when available.</p>	<p>Awaiting confirmation of inclusion</p> <p>Provisionally scheduled into the work programme for May/June's meeting</p>
19 January 2012	4. North Wales Police Estate Review	<p>RESOLVED – that,</p> <p>a) the Committee receive the presentation and note</p>	

		<p><i>the factors that had motivated the Estate Review; and</i></p> <p><i>b) an official response be drafted and submitted to North Wales Police Authority, formally noting the Committee's comments and recommendations</i></p>	Response sent by the required deadline (copy circulated to members in Information Brief)
	6. Foryd Harbour Mooring Fees and Charges	<p>RESOLVED – <i>that the scheduled item on the Foryd Harbour Mooring Fees and Charges be deferred to next meeting of the Communities Scrutiny Committee to be held on 1st March, 2012.</i></p>	Item on current meeting's agenda
	7. Local Housing Strategy	<p>RESOLVED – <i>that the Committee</i></p> <p><i>a) notes the progress made against the Local Housing Strategy action plan 2011/12 and the challenges encountered in achieving the key actions;</i></p> <p><i>b) recommends the key headline projects listed in the report for inclusion in the revised Local Housing Strategy 2012/17 and that significant emphasis should be included in the revised Strategy on the need to bring empty homes back into occupation; and</i></p> <p><i>c) recommends that the Scrutiny Chairs and Vice-Chairs Group considers the most appropriate Committee to scrutinise the Strategy for West Rhyl;</i></p>	Scrutiny Chairs and Vice-Chairs Group discussed this matter at its meeting on 16 February and recommended that Communities Scrutiny Committee take

			ownership of scrutinising the strategy
	<p>8. Highway Verge Grass Cutting</p>	<p><i>RESOLVED – that, having considered the proposals for the provision of grass verge cutting, the Committee recommends that</i></p> <p><i>a) Option 1 is implemented in the AONB on all routes which are deemed safe for a Biodiversity cut, and that Option 2 is implemented across the remainder of the County’s roads;</i></p> <p><i>b) the current arrangement for outsourced work be retained subject to capacity and quality monitoring measures being taken ; and</i></p> <p><i>c) a timetable of scheduled grass cutting plans be published and distributed to town and community councils and Member Area Groups.</i></p>	<p>Officers from the Highways Department will take these actions forward</p>